



**Holy Family Catholic Church**  
Albany, Western Australia 6330

## **Opportunities for Parish involvement**

### Information for volunteers

*“Each of you should use whatever gift he has received to help others, faithfully administering God’s grace in its various forms.” – 1 Peter 4: 10*

#### **To all our Parishioners,**

Many people are actively involved in all sorts of ministries within our Parish.

To you we say, “Thank you and keep going!”

For those of you who are not actively involved in our Parish, this booklet outlines the opportunities for involvement that are currently available. Whether the service that you can offer be large or small, please know that your involvement in our Parish is of vital importance and will be warmly welcomed.

Thank you for taking the time to read carefully through the following pages.

All volunteers will need to procure a “Police Clearance’ and possibly a ‘Working with Children Check’. Our Parish Secretary can organize these with your help.

If you feel that you would like to become involved, please either contact one of our listed groups direct, the Parish Office, or one of our Priests.

Contact details for the Parish Office and the Priests are on the back of this booklet.



# Liturgy

Opportunity for involvement	Persons who may be suited to this ministry
Acolytes	Would like to grow closer to God through training for and sharing in, Altar ministry. Has time to prepare prior to Mass.
Sacristans	Has time, prior to Mass, to prepare the Altar and vessels for liturgical celebrations.
Collectors	Would be happy to take time during Mass to share in taking up the Collections.
Extraordinary Minister of Holy Communion	Has a desire to grow closer to God, is interested in and able to undertake training for, this special ministry.
Altar Servers	Having made First Holy Communion, has a desire to serve at Mass with other boys and girls.
Readers	Has good public speaking skills, is able to project warmth and rapport with congregation. All age groups are required.
Commentators	Has good public speaking skills, is aware of the Order of Mass and able to project warmth and rapport with congregation. All age groups are required.
Choir	Enjoys singing liturgical music, learning new work and being part of a team. There are several different choirs who all need more members.....e.g..Santo Nino Adult Choir, Joseph Morello Children's choir.
Musician	Ability to play an instrument, enjoys playing liturgical music, is open to new challenges and to work with a leader and/or choir.
Computer and sound system operator	Competent IT skills, working knowledge of Power Point presentations, able to follow the Mass closely. May be willing to prepare and organize PP presentations.
Church décor: flowers, banners, focal settings.	Those who see God in nature and design and are happy to express their artistic gifts.
Presentation of gifts at Offertory	Individuals, groups and/or organisations, who are prepared to witness in this ministry.

## Education

<b>Opportunity for involvement</b>	<b>Persons who may enjoy this ministry</b>
RCIA: Rite of Christian Initiation of Adults	Members of the Church who are strong in faith and have a strong desire to educate others who are seeking more knowledge of Christ and the Church.
Marriage Preparation	Have a strong commitment to their marriage and are willing to prepare engaged couples.
Sacramental Programme/Catechesis	Those who enjoy working with young children and are willing to educate them to receive the Sacraments of Initiation.
Adult Faith formation	Co-ordinators and helpers for Retreats, workshops, the Lenten and Advent study programs.
Children's Liturgy	Willing to work with a small group of children during the Mass, educating them in an interesting way in the message of the Gospel of the day.
Library	Would encourage Parishioners to use the Library and is prepared to keep resources up to date.
Piety Stall	Willing to set up a Piety stall before Mass and to keep track of stock.
Member, St Joseph's College Board	Interested in contributing to the ongoing development of St Joseph's College.

## Hospitality

<b>Opportunity for Involvement</b>	<b>Persons who may enjoy this ministry</b>
Greeters at Mass	Those who are friendly and welcoming, interested in making all feel at home in our community. Is aware of regular Mass goers and so able to recognize new comers.
Morning Tea providers	Willing to prepare, serve and clean up after Morning Tea. Enjoys working as part of a team.

Parish Function Co-ordinator/helpers	Willing to organize and co-ordinate Parish functions, including working with a team to set up and clean up afterwards.
Transport	Has a current Driver's licence and is willing to transport Seniors and/ or the unwell to and from Mass.

## Pastoral Care

Opportunity for involvement	Persons who may enjoy this ministry
Parish Pastoral Council	Practicing Catholics committed to the promotion and fostering of Pastoral action relating to the mission of the Parish.
Parish finance Committee	Practicing Catholics committed to assisting the Parish Priest in regard to financial and administrative matters.
Parish Carers	Friendly out going people who could work with a partner to visit other needy Parishioners, listen empathetically to their concerns and help with shopping.
Special skills or trade	Any Tradesperson willing and able to offer their services to the sick, elderly or church maintenance requirements.
Youth Group co-ordinators	Those who enjoy working with younger people and are able to help co-ordinate Youth or Family Masses, the regular Youth Group meeting and social events.
Youth Mass	Young people who are interested in belonging to groups that meets regularly ....may be interested in arranging a liturgy that is youth oriented.
Youth Mass music	Musicians able to commit to giving of their time to practice with other musicians for the monthly Youth Mass.

## Communication

<b>Opportunity for involvement</b>	<b>Persons who may enjoy this ministry</b>
Newsletter production: quarterly/annual	Has both good written communication and computing skills. Willing to give time to the production, distribution and (possibly) the canvassing of sponsorship.
Notices: design and display	Has Desktop Publishing skills. Able to liaise with the Parish Secretary and to update Notice Boards.
Public speaker: to inform the Parish of events, changes.	Has good public speaking skills and is able to develop a rapport with an audience.
Computer/sound system operator	Has good IT skills and is interested in utilizing them to promote the message of Christ.
Computer technician	Has a competent knowledge of the workings of modern technical equipment and able to 'trouble shoot.'

## Service Groups linked to the Parish

<b>Opportunity for involvement</b>	<b>Work being carried out by this group</b>
Apostleship of the Sea, 'Stella Maris'	Support to Seafarer's whilst they are in Port.
Catholic Women's League	Dedicated to upholding the dignity of women through education, encouraging participation in social and public life.
Knights of the Southern Cross	Commitment to a Catholic Men's group who foster a Christian way of life, encourage spiritual, social and intellectual activities and support educational, charitable, religious and social welfare work.
Legion of Mary	A lay apostolic association of Catholics who, with the sanction of the Church and under the powerful leadership of Mary Immaculate, serve the Church through prayer and visitation work.
Meditation and Prayer groups, including Holy family Prayer Group.	Small groups who devote time to praying for the needs of individuals, our Albany community and the wider world.
Adult Faith Education	Christian faith education, promotion of a more spiritual way of life, study of the Word of God.

Lenten and Advent study groups	
Prison Fellowship	This Parish group visits the prison regularly to offer liturgies and a listening ear.
St Vincent de Paul	Welfare work, charity shop, truck driving for collection and distribution of donated goods.
Men's Fellowship group	This group is for men interested in growing in faith together. Men and their families support each other through Parish involvement.
St Joseph's Lodge	St Joseph's Lodge provides low cost accommodation for the elderly, who often need assistance with maintenance or shopping.
'Hope of Tarakea'	A group fighting poverty through education, raising money to support sponsorship for the education of orphans in Tarakea, Africa.
Sewing and Craft group	Sewing and mending of items needed for liturgies.
Rite of Christian Initiation of Adults	Both leaders who educate and sponsors who support those wishing to become full members of the Catholic Church are needed.
Finance committee	A group dedicated to managing the finances of the Parish.
Youth Group	A group of young people between 13 - 18 years of age who come together on a weekly basis to share in organised events and share their faith together.

## Grounds and property maintenance

<b>Opportunity for involvement</b>	<b>Persons who may enjoy this ministry</b>
Trades persons, able to give some time to maintenance of churches, Presbytery, Old Convent, New Camfield.	Trade persons, practical hands on people, with ability to work as part of a team. Understand need for Occupational health and Safety, have planning skills.
Gardening	Those who enjoy/have a love of gardening and wish to enhance our environment. Able to plan, set targets, work in a team.

## **Parish contacts**

Holy Family Catholic Parish, 154 Aberdeen St, Albany WA 6330

Parish Priest: Fr Christian Saminal OSJ

Assistant Priests: Fr Joeffrey Arceta OSJ, Fr Eli Comando OSJ

Parish Office assistant: Mrs Catena Skalko

Parish office hours: 9am – 12pm Tuesday to Friday

Phone: 9841 1129

Fax: 9842 3382

Email: [albacath@iinet.net.au](mailto:albacath@iinet.net.au)